Using ClickView Online

**Please Note:** Your ClickView Online *username* will be your existing email address e.g. S15123456. Your *password* will be sent to you by email.

1) Double click on the ClickView Online **shortcut** that is on your desktop.

2) Enter your school email address and the password you have been given. Then click on the **Sign In Button**.

3) You will now see the ClickView Online **Homepage** for Loreto College.

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4) Use the buttons on the left to select the category you are interested in or Search using the Search My Library box.

5) Click on the Title you want to watch and it will start playing in a new window.

6) To enlarge it or ‘control’ it simply hover over the video to bring up the Onscreen Display.